

MEMBERSHIP APPLICATION FORM

Office Use Only

Member No: _____

Personal Details

Given Names _____ Surname _____

Residential Address _____

Home Village _____
District _____ Province _____

Date of Birth _____ tick appropriate box: Male Female

Bank: _____ Branch No: _____ Account Number: _____

I also wish to apply for:

- S2 - Christmas Club
- S3 - School Fee Club
- S4 - Hamamas Club
- SMS Account Check
- Internet Banking
- ID Card (K10 fee charged to S1)

***Please attach
Passport size
photo.**

Nominees Details

I hereby nominate the persons below to receive the amount standing to my credit in the event of my death:

| Name of Nominee | Date of Birth | Relationship to member | Name of Guardian* | Age of Guardian* | Guardians Relationship to Nominee | Amount to be paid to each Nominee (%) |
|-----------------|---------------|------------------------|-------------------|------------------|-----------------------------------|---------------------------------------|
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*Note: If there is insufficient space above to write all your nominees, please write these on another sheet (same copy), which you should sign and attach to this form. Refer overleaf for more details.

Signature of applicant: _____ Date _____

EMPLOYER'S DECLARATION

- I hereby declare that:
- (i) the member completed the details and made the nominations in my presence after he/she had been given an explanation by me and that he/she understood the content of this form; and
 - (ii) the details and nomination are true and correct in every particular; and
 - (iii) at the time of signing of this form no alterations were made or noted on this form.

Name of Authorized Officer: _____ Signature: _____

Designation/Position: _____ Ph No (B/hrs): _____

Email Address: _____ (A/hrs): _____

Date _____

THIS APPLICATION WAS WITNESSED BY A MEMBER OR AN EMPLOYEE OF TEACHERS SAVINGS AND LOANS SOCIETY LIMITED:

WITNESS NAME: _____ FILE/CLIENT#: _____

WITNESS SIGNATURE: _____ POSITION: _____

Commission (if applicable) paid to S1

Employer Details

File Number _____ Employer Name _____

Net Salary _____ Postal Address _____

Phone Number _____ Mobile Number _____ Fax Number _____

Email Address _____ Occupation _____ Office Location _____

**EMPLOYER'S COMMON SEAL OR
STAMP**

GUIDELINES FOR NOMINATION

1. This Form represents a personal direction from you to **Teachers Savings & Loan Society Ltd** to pay your contributions to persons that you want to receive your contribution in the event of your death.
2. The law says that you can nominate any member of your family including your wife or husband, children, parents, brothers, sisters or any other person as you wish.
3. **Teachers Savings & Loan Society Ltd** will only pay your contributions to those persons you have named in this Form and no other. It is therefore important that you name those persons correctly and also indicate clearly what portion of the contribution you want each of them to receive.
4. If at anytime you marry or separate from your wife or husband or you have children or a person you had previously nominated has died, you can do this by filling in a form called **Notice of Change of Nomination Form**. This is so that in the event of your death your money is properly paid out to the persons that you intended it to be paid out to and avoid family disputes as to who should receive your contribution.
5. If you decide to nominate a child that is less than 18 years old then you must nominate an older person such as your wife or husband, parent, brother, or sister as the child's guardian. It should be a person that you trust will look after the interest and welfare of your children.
6. Where you have not made any nomination or the person you had nominated are no longer alive, then your contributions will be paid out to persons who are entitled to receive it in accordance with a decision of the Court.
7. If your nomination relates only to part of your contributions (eg. 50%) then that part will be paid to the person you had nominated while the other part which you did not indicate will be paid out to persons who are entitled to receive it in accordance with a decision of the Court.
8. The persons who receive your contributions under those circumstances may not necessarily be the persons you would have liked to benefit from your death. But that is what happens if you do not make the nomination or make changes to the existing nomination to reflect your wishes.
9. In the event of your death, **Teachers Savings & Loans Society Ltd** reserves the right to offset outstanding monies owed, this is stated under the Savings & Loan (Amended) Act 1975, Section 22.
10. If the time of your death you owed money to other persons or organisation, the law prohibits the use of your contributions to settle those liabilities or make your contributions subject to set-off, counter-claim, fees, costs, charges or any other deductions.
11. If you have further queries or require assistance regarding this Form, you can contact the Member Service Section at:

Teachers Savings & Loan Society Ltd

P.O. Box 319, WAIGANI, National Capital District

Phone: (675) 300 2200 | Fax: (675) 325 7679 | Email: marketing@tisa.com.pg

Customer Identification

Primary Identification Documents

At least one document **must** be from the Primary Identification Documents list. The Applicant is only allowed to use one of the following:

- Passport (current or expired with last two years, but not cancelled)
- Birth Certificate / Extract
- License issued under PNG law (e.g. Driver License or other government issued license)
- Superannuation ID Card or statement (NASFUND or NAMBAWAN SUPER)
- TISA ID Cards

Secondary Identification Documents

Applicants can use **several** of the following:

- Government authority or public service employer's ID Card
- Tertiary Education Institution ID card (NOT MEAL CARD)
- 2 x Employer Pay slip
- PNG Driver License issued on paper (Rural Centre's only)
- A Bank or Superannuation statement or debit card
- Police clearance (Obtained within the last 12 months)

(The documents shown below must have been issued within the preceding 3 months)

- An account (e.g. Hitron, Channel 8, etc)
- Utility bill (e.g. EDA Ranu water, ESIPAY electricity, gas or TELIKOM landline telephone)
- Residential Lease Agreement
- Health Clinic Book
- Term Deposit Certificate
- School Certificate (e.g. High School Certificate, Higher School Certificate, etc)
- Tertiary Certificate / Degree / Diploma
- Statutory Declaration

FOR SOCIETY USE ONLY

Application: Approved Rejected Deferred

Loaded by

ID Photo taken & captured in P&R

ID Card event loaded

Date Salary Deduction Authority sent

Approval given by

Signature

Actioned by